



ಇಂಡಿಯನ್ ರೈಲ್ವೆ ಕ್ಯಾಟರಿಂಗ್ ಅಂಡ್ ಟೂರಿಜಂ ಕಾರ್ಪೊರೇಷನ್ ಲಿಮಿಟೆಡ್

इंडियन रेलवे केटरिंग एंड टूरिजम कॉर्पोरेशन लिमिटेड

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD

(भारत सरकार का उधम-नवर्त्तन / A Govt. of India Enterprise- Navratna)

दक्षिण मध्य जोन, सिकंदराबाद / South Central Zone, Secunderabad

"CIN-L74899DL1999GOI101707" E-mail: info@irctc.com Website: www.irctc.com

No. 2024/IRCTC/LCS/1/SCZ/Refreshment Room-4

Date: 12.05.2025

M/s P Siva Prasad

Admn. Office: 1-89/3/3&4/6/NR,

6th Floor, Shiva Pride, Inorbit Mall Road,

Beside Bharat Petrol Pump, Madhapur,

Hyderabad-500081, Telangana

E-mail: info@psprailcaterers.com

M.No. 9866317277

Sub: Letter of Award for provision of Catering services in/through Refreshment Room at Rajahmundry Railway Station – Reg.

Ref: E-tender no. 2024/IRCTC/LCS/1/SCZ/Refreshment Room-4 dated 18.11.2024

With reference to the above, open E-tender has been floated for provision of Catering services in/through **Refreshment Room at Rajahmundry Railway station for a period of 05 years**. The technical bid & financial bid was opened on 20.12.2024 & 17.04.2025 respectively followed by e-auction on 03.05.2025, it has been decided by the Competent Authority to engage you as Service Provider for provision of Catering services in/through **Refreshment Room at Rajahmundry Railway station** at an annual license fee of **Rs.36,37,000/- [Rupees Thirty Six Lakhs Thirty Seven Thousand only] plus applicable GST** for a period of Five (05) years. The above engagement of Service Provider is subject to the terms and conditions of bid document.

You are required to convey your acceptance of the terms and conditions of the engagement of the Service provider along with payment of Security Deposit **within a period of 07 days i.e. on or before 19.05.2025** and **payment of license fee within 15 days i.e. 27.05.2025** from the date of issue of LOA in IRCTC/SCZ account as detailed below:

Sl. No	Details	Amount in Rs
1	Annual License Fees	Rs.36,37,000/-
2	GST @18%	Rs.6,54,660/-
3	LF to be paid per annum	Rs.42,91,660/-
4	Security Deposit	Rs.21,46,000/-

जोनल कार्यालय : पहला तल, ऑक्सफोर्ड प्लाजा, एस.डी. रोड, सिकंदराबाद -500003 दूरभाष : 040-27702401/07, 27808899

Zonal Office: 1st Floor, Oxford Plaza, S.D. Road, Secunderabad - 500003 Ph: 040-27702401/ 07, 27808899

पंजीकृत एवं कॉरपोरेट कार्यालय : 4^{थी} मंजिल, टॉवर-डी, वर्ल्ड ट्रेड सेंटर, नौरोजी नगर, नई दिल्ली-110029, दूरभाष : 011-26181550/51, फैक्स : 011-23311259
Regd. & Corp. Office: 4th Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110029, Tel.No. 011-26181550/51, Fax No. 011-23311259





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दक्षिण मध्य जोन, सिकंदराबाद / South Central Zone, Secunderabad

"CIN-L74899DL1999GOI101707" E-mail: info@irctc.com Website: www.irctc.com

Format of Letter of Acceptance is enclosed as Annexure-A. The Bank account details of IRCTC/SCZ are as under:

Beneficiary Name	Indian Railway Catering and Tourism Corporation Limited
Beneficiary Account Number	00210350000387
Account Type	Current
Bank Name	HDFC Bank
Branch	Lakdi-Ka-Pul Branch
IFSC Code	HDFC 0000021
** Cheques will not be accepted	

- 1) You are required to remit the aforesaid amount strictly as per given timelines to comply with the terms and conditions of the tender and start the Services as per the advice of IRCTC as specified in "clause no:2.2 under Commencement of the License of the Tender Document.
- 2) The data/documents submitted by the successful bidder, in compliance of the eligibility conditions of the tender conditions shall be subject to verification by IRCTC itself or through an agency (expert in Forensic Audit) appointed by IRCTC, for which all necessary documents shall have to be essentially provided by the bidder, if so required. If the successful bidder is found to be ineligible on such verification, the letter of award will be terminated along with the forfeiture of License fee and Security Deposit. In such an eventuality, the successful bidder will also be debarred for 03 years from participating in the future projects of IRCTC.
- 3) The terms and conditions of tender document form integral part of this Letter of Award.
- 4) You are required to execute an agreement on non-judicial stamp paper of ₹100/- with IRCTC, as per the terms and conditions of tender document within 10 working days from the date of commencement of Services at the unit. Till such time, the LOA shall constitute as a binding document between both the parties.
- 5) It is mandatory to upload details of LOA, engaged workmen, wages payment details, PF & ESI details on monthly basis at www.shramikkalyan.indianrailways.gov.in.

जोनल कार्यालय: पहला तल, ऑक्सफोर्ड प्लाजा, एस.डी. रोड, सिकंदराबाद -500003 दूरभाष : 040-27702401/07, 27808899
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दक्षिण मध्य जोन, सिकंदराबाद / South Central Zone, Secunderabad


"CIN-L74899DL1999GOI101707" E-mail: info@irctc.com Website: www.irctc.com

- 6) Staff uniforms as per Annexure-C of the tender document to be strictly adhered to.
- 7) Staff engaged shall be qualified as per clause 9.3; Qualification of Licensees and staff should be deputed for RPL training upon award of license as per clause 9.4.

This issues with the approval of Competent Authority.

Kindly acknowledge the receipt of this letter.

DA: As above.


(Saroj Kumar Thakur)
Dy. General Manager/CS
For GGM, SCZ

Copy To: -

(i) PCCM/SCR

(ii) GM/Q & SCS/CO

(iii) Sr.DCM/SCR/BZA

(iv) AGM/Finance/SCZ -

(v) AO/BZA -

For kind information please.

For information and necessary action please

For information and necessary action.



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(भारत सरकार का उधम-मिनी रत्न / A Govt. of India Enterprise-Mini Ratna)

दक्षिण मध्य जोन, सिकंदराबाद / South Central Zone, Secunderabad

"CIN-L74899DL1999GOI101707" E-mail: info@irctc.com Website: www.irctc.com

Annexure-A

Format for Acceptance of Letter of Award

(To be given of Company/ firm's letter head)

Group General Manager
Indian Railway Catering and Tourism Corporation Limited
South Central Zone,
1st Floor, Oxford Plaza,
S.D. Road, Secunderabad - 500003
Ph: 040-27702401, 27702407

Sub: Letter of Award for provision of Catering services in/through Refreshment Room at
Rajahmundry Railway station – Reg.

Ref: Your office letter no: 2024/IRCTC/LCS/1/SCZ/Refreshment Room-4 Dated:

With reference to above, I/We hereby convey my/our acceptance of the terms and conditions for provision of Catering services in/through **Refreshment Room at Rajahmundry Railway station** and remitting Annual License fees (incl. GST) and security-deposit in favor of IRCTC Ltd payable at Secunderabad through Demand Draft / NEFT / RTGS, the details of which are as under: -

Sl. No	Details	Amount in Rs
1	Annual License Fees	Rs.36,37,000/-
2	GST @18%	Rs.6,54,660/-
3	LF to be paid per annum	Rs.42,91,660/-
4	Security Deposit	Rs.21,46,000/-

I/We am/are ready to commence services as per advice of IRCTC.

Signature :

M/s :

Name of authorized person:

Date :

Place :

Seal of the service provider :



जोनल कार्यालय : 1st तल, ऑक्सफोर्ड प्लाजा, एसरोड .डी., सिकंदराबाद 500003-दूरभाष : 040 – 27702401/07, 27808899.

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Regd. & Corp. Office: 11th Floor, Statesman House, B-148, Barakhamba Road, New Delhi-110001, Tel: 011-23311263-64 Fax: 011-23311259